*** District Five Special Projects – Quick Links and Guides***

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| This document has been created to provide helpful information pertaining to the construction of Local Agency Program (LAP) projects and other special projects administered by local government.[**District Five Construction Special Projects Staff Directory**](https://ftp.fdot.gov/public/file/fyxlX7g61EWRFlAeF-LiEA/Staff%20Directory.docx) | |
| **Best Management Practices:** [Addenda Guide](https://ftp.fdot.gov/public/file/f3DKSKKNEke9h3pxPox98A/Addenda%20Guide.docx) [Award Concurrence Guide](https://ftp.fdot.gov/public/file/e3AhOF52_0SRJ57XErRmmA/Award%20Concurrence%20Guide.docx) [GAP Upload Guide](https://ftp.fdot.gov/public/file/6xgw9PuEMEO2cJnfThLpFg/GAP%20Upload%20Guide.pdf) [Invoicing Guide](https://ftp.fdot.gov/public/file/ujkBhRfbb0iWf9aGrJBkVw/Invoice%20Guide.docx) [Change Order Guide](https://ftp.fdot.gov/public/file/s9pi2Wal1Ue4lm-thCLBWA/Change%20Order%20Guide.docx-) [Project Closeout Guide](https://ftp.fdot.gov/public/file/jALu2_thbUmI_2ogSnv7hw/Project%20Closeout%20Guide.docx)  **Training:** [2022 D5 LAP Training Presentation](https://fldot.sharepoint.com/:p:/r/teams/D5ConstructionSpecialProjects/_layouts/15/Doc.aspx?sourcedoc=%7BD182187B-B72C-4195-A306-9B315585D6C0%7D&file=2022%20LAP%20Construction%20Training.pptx&action=edit&mobileredirect=true) [D5 LAP Compliance Training](https://ftp.fdot.gov/public/file/NlUxQAyUBUenJ0ZKeOKVVQ/d5lapcompliancetraining.pptx) [State LAP Website](https://www.fdot.gov/programmanagement/LAP/default.shtm) [Federal Aid Essentials](https://www.fhwa.dot.gov/federal-aidessentials/) [GAP User Guide](https://www.flgap.com/Uploads/Documents/FLGAP_State_Guide.pdf) [Construction Training Qualifications Program (CTQP)](https://www.fdot.gov/construction/training/training.shtm) [Additional Training Resources](https://www.fdot.gov/construction/training/Training.shtm)  **FDOT and LAP Resources:** [Approved Products List](https://www.fdot.gov/materials/quality/programs/materialsacceptance/documentation/manufacturedproducts.shtm) [Contractor Suspension List](https://www.fdot.gov/construction/legal/newsuspension.shtm) [Construction Bulletins](https://www.fdot.gov/construction/memos/bulletins/Bulletins.shtm) [Construction Memos](https://www.fdot.gov/construction/memos/Current_Memo/CurrentMemos.shtm) [Construction Inspection QC Guidelists](https://www.fdot.gov/construction/CONSTADM/Guidelist/GuideIndex.shtm) [Contractor Quality Control (CQC)](https://www.fdot.gov/materials/quality/programs/qualitycontrol/contractor.shtm) [Consultant Services Man Hour Estimate Sample](https://ftp.fdot.gov/public/file/P7KEVaklZEGzzKwBkTuWPQ/Man%20Hour%20Estimate.xlsx) [Design Build](https://www.fdot.gov/construction/DesignBuild/Design-Build.shtm) [Equal Opportunity](https://www.fdot.gov/equalopportunity/) [EOC System Manuals](https://www.fdot.gov/equalopportunity/eoc.shtm) [Electronic Review Comments (ERC)](https://www.fdot.gov/designsupport/ProjectReview/ERC/default.shtm) [Grant Application Process (GAP)](https://secure.blackcatgrants.com/Login.aspx?site=flgap) [Material Memos](https://www.fdot.gov/materials/administration/resources/library/materialsbulletins/) [QA/QC Plan Details](https://www.fdot.gov/construction/CONSTADM/Guidelist/GuideIndex.shtm) [Statewide LAP Bulletins](https://www.fdot.gov/programmanagement/LAP/LAPMemos/default.shtm) | **Forms and Templates: Field Forms:** [Daily Report of Construction Sample (700-010-13)](https://pdl.fdot.gov/api/form/downloadAttachment/10981120) [Quality Assurance Review (QAR) Checklist](https://ftp.fdot.gov/public/file/_Ng7leQCWkG3vsLWyxs13Q/LAP%20QAR%20Checklist.xlsx) [Sample Pre-Construction Agenda](https://ftp.fdot.gov/public/file/MxHQ7BDepkmm2KC8OngspQ/Sample%20Precon%20Agenda.doc)  **Invoicing:** [Construction Compliance with Specifications and Plans (700-020-02)](https://pdl.fdot.gov/api/form/downloadAttachment/10981202) [Certification for Stockpiled Materials Sample (700-010-42)](https://pdl.fdot.gov/api/form/downloadAttachment/10981137) [Disbursement of Previous Periodic Payment to Subcontractors (700-010-38)](https://pdl.fdot.gov/api/form/downloadAttachment/10981135) [In-House CEI Time Summary – Agency](https://ftp.fdot.gov/public/file/57BfGpqOeEStmnLICPrd5Q/In%20House%20CEI%20Time%20Summary.xlsx) [LAP Invoice Transmittal](https://pdl.fdot.gov/api/form/downloadAttachment/10980809) [Project Monitoring Status Report](https://pdl.fdot.gov/api/form/downloadAttachment/10980810) [Sample Invoice Summary](https://ftp.fdot.gov/public/file/0id749fWNkG6wdW3MJH5MQ/Sample%20Invoice%20Summary.pdf)  **Final Invoice and Closeout:** [Project Closeout Guide](https://ftp.fdot.gov/public/file/jALu2_thbUmI_2ogSnv7hw/Project%20Closeout%20Guide.docx) [Agency Certification Letter](https://ftp.fdot.gov/public/file/u08vUrMiEUqaSc_q9b4HCQ/Sample%20Agency%20Certification%20Letter.pdf) [LAP Overrun/Underrun Spreadsheet](https://ftp.fdot.gov/public/file/rfrLhMOwB0OldEdhEVwaBw/Overrun%20Underrun%20Spreadsheet.xls) [Local Agency Program Performance Evaluation](https://pdl.fdot.gov/api/form/downloadAttachment/10980804) [Final Inspection and Acceptance of a Federal Aid Project (525-010-42)](https://pdl.fdot.gov/api/form/downloadAttachment/10980793) [Record of Final Plans and Documents (525-010-47)](https://pdl.fdot.gov/api/form/downloadAttachment/10980801) [Sample PA Material Statement](https://ftp.fdot.gov/public/file/-3SC0Yy90Uux-34rvJVXkA/PA%20Statement.docx) [Materials Certification Letter - Class A, B, and Structural Components of C](https://ftp.fdot.gov/public/file/u7cXn6GdgUuqxo6V_zLERQ/Materials%20Certification.docx) [Materials Certification Letter – Class D and Non-Structural Components of D](https://ftp.fdot.gov/public/file/u7cXn6GdgUuqxo6V_zLERQ/Materials%20Certification.docx)  **FDOT Manuals:** [Construction Project Administration Manual (CPAM)](https://www.fdot.gov/construction/Manuals/cpam/CPAMManual.shtm) [Standard Plans for Road and Bridge Construction](https://www.fdot.gov/design/standardplans) [FDOT Standard Specifications for Road and Bridge Construction](https://www.fdot.gov/programmanagement/Specs.shtm) [Florida Green Book](https://www.fdot.gov/roadway/FloridaGreenbook/FGB.shtm) [Local Programs Manual](https://www.fdot.gov/programmanagement/LAP/LAP_TOC.shtm) [Manual of Uniform Traffic Control Devices (MUTCD)](https://www.fdot.gov/traffic/TrafficServices/MUTCD.shtm) [FDM/PPM Manuals](https://www.fdot.gov/roadway/FDM/) |